

## Terms & Conditions

### RSE – MOST Joint Projects Scheme

**The following terms and conditions should be read carefully alongside the guidelines before completing the application form.** Together with the guidelines, they form the complete terms and conditions and are an integral part of the application form.

#### INTRODUCTION

1. The Royal Society of Edinburgh (RSE) – Ministry of Science and Technology, Taiwan (MOST) Joint Projects scheme is designed to facilitate international collaboration between researchers based in Scotland and Taiwan. The RSE provides a maximum of £12,000 and the MOST provides a maximum of NT480,000 per two-year joint project. The funding may be seen as seed money to enable further collaboration and funding in the future.

#### ELIGIBILITY

2. Scottish based researchers:
  - a) PI must be of at least postdoctoral status or equivalent
  - b) PI and Scottish based collaborators must be employed by a Scottish research institution
  - c) Unrestricted number of participants per team. PhD students may be included however their international activities (travel, subsistence, etc) cannot be funded with project money.
  - d) Visits must take place in both directions
3. Taiwan based researchers:
  - a) PI must hold a postdoctoral or equivalent degree and be hosted by organisations that can apply to the MOST of Taiwan.
  - b) An unlimited number of participants per team \*PhD students may be included; however, their international activities (e.g., travel, daily expenses, etc.) cannot be funded with project money
  - c) Research visits must be bidirectional

#### SELECTION PROCESS

4. The selection process is:
  - a) Submission of proposals
  - b) Applications considered by MOST and RSE
  - c) Announcement of funding decisions
  - d) Joint Projects commence

#### SELECTION CRITERIA

5. The primary considerations will be:
  - a) The research background of the UK and overseas scientist
  - b) The strength of the scientists and institution in the area of the proposed research
  - c) The mutual benefit of the collaboration

- d) The strength of the proposal in relation to potential outcomes/impact as described in the Guidelines
- e) The potential contribution to the UK science base

## FUNDING

- 6. Funding should be requested at least one month before it is required. The RSE must be informed of any additional funding which has been requested or secured for the project. The Society must also be consulted on, and informed of any changes to, the proposed project following approval of the application (e.g. travel dates, visit length, institution(s) to be visited or participants). Failure to consult the Society about proposed changes could result in funding being withdrawn. Any funds remaining at the end of the project must be returned to the RSE through a bank transfer.
  - a) For visits, the RSE pays the cost of economy or equivalent fares for travel to and from Taiwan
  - b) You should abide by your own institute's finance policies in administering these funds
  - c) It is your responsibility to fully discuss finance arrangements with your overseas collaborator(s) to ensure both sides are aware of their entitlements and responsibilities, as these may differ significantly from practices in your/their institute
  - d) The award can only be paid to the Scottish institution, not to an individual applicant
  - e) If this Joint Project has to be cancelled for any reason, you or your institute will be expected to reimburse any monies already issued to you by the RSE
  - f) Any unspent funds remaining at the end of the Joint Project must be returned to the RSE as soon as possible after submission of the final Joint Project report
  - g) Please return unspent funds through a bank transfer. You can receive RSE's bank account details by contacting Research Awards Officer detailed on the front of the application form

## REPORTING REQUIREMENTS FROM SUCCESSFUL APPLICANTS

- 7. A progress report must be submitted to the Society 12 months after the start date of the Joint Project. A Final Report must be submitted no later than one month after the completion of the Joint Project. **Funding for the second year of the project will not be made available until a satisfactory report has been received.** A report format can be downloaded from the RSE website.
- 8. If any lectures are given during the Joint Project, or subsequently articles, research papers or books connected with the Joint Project are published, the support of the RSE-MOST Joint Project scheme should be acknowledged.
- 9. The RSE should be informed of any publications, further collaborations, funding etc. resulting from this Joint Project. The RSE is pleased to receive copies of publications.
- 10. Following the visit, the RSE may contact you to act as a case study for use in RSE publications and promotional materials.

## TRAVEL

- 11. Please ensure you are aware of any visa requirements and travel restrictions for the visits; if you have not already done so please refer to the Foreign & Commonwealth Office (FCO) Travel Advice website: [www.fco.gov.uk](http://www.fco.gov.uk).
- 12. Please ensure that the travellers' passports and adequate travel insurance are valid for the visits.

## ADDITIONAL TERMS AND CONDITIONS

- 13. Whilst the award is in effect, the Project Leader cannot apply for another RSE Joint Project grant. However, Project Leaders and participants are not restricted from applying for other RSE grants.

14. If you have not already done so, you may find it useful to read the European Charter for Researchers and The Code of Conduct for the Recruitment of Researchers (<http://ec.europa.eu/euraxess/index.cfm/rights/whatIsAResearcher>)

## **MISCONDUCT**

15. In accepting this award, the host institution is expected to have in place policies covering research misconduct together with procedures that would be applied were the awardee(s) to fail to abide by them. This award may be withdrawn should the awardee be found guilty of misconduct or unacceptable behaviour (both personal and work-related).
16. The RSE adopts the UK Research Integrity Office ([www.ukrio.org](http://www.ukrio.org)) Code of Practice and definitions of good conduct and misconduct are available on our website:- <https://www.rse.org.uk/codes-of-conduct/>

## **ACCEPTANCE OF REGULATIONS**

17. By signing this application form and accepting the grant offer letter both the Host Institution and the applicant for the award agree to be bound by the Guidelines and Terms and Conditions upon acceptance of the award by the Host Institution. Each of the Funder and the Royal Society of Edinburgh shall be entitled to enforce these Regulations.